

Minutes

Louisiana Life Safety & Property Protection Board

Baton Rouge, Louisiana

May 28, 2015

ATTENDANCE:

BOARD MEMBERS:

Boyd Petty, Chairman State Fire Marshal's Office

David Allen – Security / Fire Alarm

Bradley Boudreaux – Fire Alarm / Security

Ed Bradshaw – Sprinkler

Kathy Brown – Associate Industry

Danny Brown – Fire Suppression / Fire Extinguishers

Ron Case – Fire Alarm

Frank Gardner – Fire Extinguishers

Russell Guidry – Fire Extinguishers / DOT Hydrostatic Testing

Jay Himmel – Locksmith / Door Hardware

ABSENT MEMBERS:

Paul Robinson – Locksmith

David Sisolak – Sprinkler

Kimberly Wilkins – Security

VISITORS:

Sal Palermo Builders Hardware

Chris Cowie Builders Hardware

Donald Wilkins Facility Automation

Mitch Ewing Sr R M Fire Protection

Jason Dronet Drone Technologies

Armond Lombas State Fire Marshal

V.J. Bella State Fire Marshal Retired

Karen Merritt State Fire Marshal

Karen Scott State Fire Marshal

CALL TO ORDER

Boyd Petty called the meeting to order at 9:42am at the Louisiana State Fire Marshal's Office in Baton Rouge.

Agenda:

- **Opening Remarks/Pledge of allegiance**
- **Change in Meeting Time**

Board Members agree to change the meeting start time to 10:00am instead of 9:30am beginning the at the next meeting (July 30, 2015 and October 29, 2015)

- **Review/acceptance of last meeting's minute**

Board Members reviewed last meeting's minutes for October 23, 2014 and made a note to change Jason Dronet's name to Paul Fontenot in section titled Discussion/Appeal for Certified Fire Alarm Designer Certification for Paul Fontenot. Board Members also made a note to elaborate on the Vote for Certified Fire Alarm Technician course in section titled Review of Vote for Certified Fire Alarm Technician course. The motion was made by Kathy Brown to accept the Certified Fire Alarm Technician Course as an equivalent to NICET Level 2. In the previous minutes, the Certified Fire Alarm Technician Course as an equivalent to NICET Level 2 was left off. A motion was made by Ron Case to accept the minutes of our last board meeting on October 23, 2014 with the modifications. The motion was seconded by Brad Boudreaux. All were in favor, none opposed. The motion passed unanimously.

- **Review of Comcast University Continuing Education Course**

The Board Members reviewed the Comcast University Continuing Education Unit Courses titled System Upgrade Course and the Greenfield Course. The Board Members agreed that more information regarding the System Upgrade and Greenfield courses is needed. The Board Members decided to table the discussion until next meeting July 30, 2015 when a Powerpoint Presentation or an in person presentation is presented along with a hard copy manual. A motion was made by Ron Case to review the Comcast University Continuing Education Unit Courses at next meeting when more information can

be presented by Powerpoint or in person. The motion was seconded by Kathy Brown. The motion passed unanimously.

- **Review of Brinks University Course**

The Board Members reviewed and agreed to remove the Brinks Course from the Life Safety and Property Protection Training and Education Requirement Manual

- **Review of Instructors Administering Test to Employees**

The Board Members reviewed the current Life Safety and Property Protection Guidelines manual regarding Instructors administering exams for employees. The Board Members agreed to modify the Life Safety and Property Protection Training and Education Requirement Manual stating Instructors are not permitted to administer examinations or grade such for students for which they teach. Approved certification courses offered online are accepted with the requirement that the examination be proctored by a third party not associated with the firm for which the students work. The motion was made by Ron Case to modify the language in the Life Safety and Property Protection Training and Education Manual and to postpone acceptance until the July meeting once modifications are made. The motion was seconded by Brad Boudreaux. The motion passed unanimously.

- **Review of Jason Dronet Provisional Fire Alarm License**

Jason Dronet addressed the Board Members regarding obtaining his provisional. Mr. Dronet requested to withdraw his provisional license regarding obtaining the NICET Level 1 certification. Per Mr. Dronet's request, the board members accepted his request to withdraw his provisional Fire Alarm license regarding the conditional allowance of obtaining the NICET 3 over an 18 month period that was agreed upon at July 14, 2014 board meeting.

- **Review of Paul Fontenot Provisional Fire Alarm License**

The Board Members reviewed Paul Fontenot's conditional letter and Karen Merritt researched the status of Paul Fontenot license and as of today, May 28, 2015, Mr. Fontenot has not sent in his NICET Level 1 Certificate and Mr. Fontenot has made no contact with the State Fire Marshal Office regarding obtaining NICET Level 1. As of June 1, 2015, a letter will be sent terminating the conditions of Mr. Fontenot Fire Alarm license that were allowed by Board as of November 1, 2014. Mr. Fontenot can maintain his Fire Alarm Non-Required license because he has taken the Certified Fire Alarm Technician course.

- **Review of Advanced Intrusion Systems Course and NICET 2 as an option for the Security Qualifier**

The Board Members reviewed the request from the LLSSA to modify the Advanced Intrusion Systems course and the NICET Level 2 as an option for the Security Qualifier requirement in lieu of the Advanced Intrusion Systems course and the NICET Level 3 which is currently listed under Security Qualifier Requirements in the Life Safety and Property Protection Training and Education manual. The Board Members agreed to reduce the Security Qualifier requirement from Advanced Intrusion System and NICET Level 3 to the Advanced Intrusion Systems course and NICET Level 2, in lieu of Advanced Intrusion System course and NICET Level 3 which is currently in LSP Training and Education Requirements Manual under Security Qualifier requirements. David Allen made a motion accept the Advanced Intrusion Systems course and the NICET Level 2 as an option for a Security Qualifier. The Life Safety and Property Protection Training and Education manual will be updated to reflect the Advanced Intrusion Systems course and NICET Level 2 as a requirement for a Security Qualifier. The motion was seconded by Brad Boudreaux. The motion passed unanimously.

- **New Business**

Jay Himmel discussed inspection of Fire Doors and Automatic Doors.

David Allen discussion background checks on Life Safety Licenses.

Ron Case discussed Electrical Contractors.

Boyd Petty discussed False Alarm Reduction

- **Closing**

Ed Bradshaw made a motion to adjourn the meeting at 12:55pm. The motion was seconded by Brad Boudreaux. The motion passed unanimously.

Submitted by:

Karen Scott

ADVISORY BOARD MEETING VOTES
May 28, 2015
TOPIC: REVIEW OF LAST MEETING'S MINUTES (October 23, 2014)

MOTIONS

Motion was made by Ron Case to accept last board meeting minutes October 23, 2014 with the modifications to change Jason Dronet's name to Paul Fontenot in Section 5 of the minutes. The Motion was Seconded by Brad Boudreaux. The Motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
ALLEN	X			
BOUDREAUX	X			
BRADSHAW	X			
BROWN, D.	X			
BROWN, K.	X			
CASE	X			
GARDNER	X			
GUIDRY	X			
HIMMEL	X			
ROBINSON				X
SISOLAK				X
WILKINS				X

ADVISORY BOARD MEETING VOTES
May 28, 2015
TOPIC: COMCAST UNIVERSITY CEU SYSTEM UPGRADE AND GREENFIELD COURSES

MOTIONS

Motion was made by Ron Case to table the review of the Comcast University CEUs titled System Upgrade and Greenfield courses until next meeting when a Powerpoint presentation or an in person presentation is presented with hard copy manual. The Motion was Seconded by Kathy Brown. The Motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
ALLEN	X			
BOUDREAUX	X			
BRADSHAW	X			
BROWN, D.	X			
BROWN, K.	X			
CASE	X			
GARDNER	X			
GUIDRY	X			
HIMMEL	X			
ROBINSON				X
SISOLAK				X
WILKINS				X

ADVISORY BOARD MEETING VOTES
May 28, 2015
TOPIC: INSTRUCTORS ADMINISTERING EXAMS TO EMPLOYEES

MOTIONS

Motion was made by Ron Case to modify the language in the Life Safety and Property Protection Training and Education Manual to state that Instructors are not permitted to administer examinations or grade such for students for which they teach and to postpone acceptance until the July meeting once modifications are made. The Motion was Seconded by Brad Boudreaux. The Motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
ALLEN	X			
BOUDREAUX	X			
BRADSHAW	X			
BROWN, D.	X			
BROWN, K.	X			
CASE	X			
GARDNER	X			
GUIDRY	X			
HIMMEL	X			
ROBINSON				X
SISOLAK				X
WILKINS				X

ADVISORY BOARD MEETING VOTES
May 28, 2015
TOPIC: ADVANCED INTRUSION SYSTEMS COURSE AND NICET LEVEL 2
AS A SECURITY TECHNICIAN REQUIREMENT

MOTIONS

Motion was made by David Allen to accept the Advanced Intrusion Systems and NICET 2 as another option for a Security Qualifier. The Motion was Seconded by Brad Boudreaux. The Motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
ALLEN	X			
BOUDREAUX	X			
BRADSHAW	X			
BROWN, D.	X			
BROWN, K.	X			
CASE	X			
GARDNER	X			
GUIDRY	X			
HIMMEL	X			
ROBINSON				X
SISOLAK				X
WILKINS				X

