



DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

Public Safety Services



V. J. BELLA  
STATE FIRE MARSHAL

M. J. "MIKE" FOSTER, JR.  
GOVERNOR

Interpretive Policy Memorandum 2001-6

To: All Class B, C and D Licensed Fire Protection Firms

From: Boyd Petty, Manager  
Licensing Section

Approved By: V.J. Bella *VB*  
State Fire Marshal

Date: April 23, 2001

RE: Licenses required for plan review submittal

The following shall be the official policy of this office in regards to the submittal of plans and exemption requests:

- 1. Required fire alarm systems: Firm: Class D license  
(Full plan submittal) Employee: Class D license and listed as a qualifier for firm
- 2. Required fire alarm systems: Firm: Class D license  
(Exemption request) Employee: Class D license and listed as a qualifier for firm
- 3. Non-Required fire alarm systems: Firm: Class D or D-1 license  
(Full plan submittal) Employee: Class D or D-1 license
- 4. Non-Required fire alarm systems: Firm: Class D or D-1 license  
(Exemption request) Employee: Class D or D-1 license
- 5. Engineered fixed fire suppression without adding fire detection and alarm devices:  
(Full plan submittal) Firm: Class C license  
Employee: Class C license and listed as a qualifier for firm
- 6. Engineered fixed fire suppression without adding fire detection and alarm devices:  
(Exemption request) Firm: Class C license  
Employee: Class C license and listed as a qualifier for firm

"Is Yours Working"??  
Smoke Detectors Save Lives!!

OFFICE OF STATE FIRE MARSHAL, CODE ENFORCEMENT, AND BUILDING SAFETY  
5150 FLORIDA BOULEVARD, BATON ROUGE, LA 70806  
(225) 925-4911 1-800-256-5452

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Licensing Requirements for Plan Review Submittal

7. Engineered fixed fire suppression and adding fire detection and alarm devices:  
(Full plan submittal)  
Firm: Class C and D license  
Employee: Class C and D license and listed as a qualifier for firm
8. Engineered fixed fire suppression and adding fire detection and alarm devices:  
(Exemption request)  
Firm: Class C and D license  
Employee: Class C and D license and listed as a qualifier for firm
9. Pre-Engineered fixed fire suppression without adding fire detection and alarm devices:  
(Full plan submittal)  
Firm: Class B or C license  
Employee: Class B or C license
10. Pre-Engineered fixed fire suppression without adding fire detection and alarm devices:  
(Exemption request)  
Firm: Class B or C license  
Employee: Class B or C license
11. Pre-Engineered fixed fire suppression and adding fire detection and alarm devices:  
(Full plan submittal)  
Firm: Class B or C and D license  
Employee: Class B or C and D license
12. Pre-Engineered fixed fire suppression and adding fire detection and alarm devices:  
(Exemption request)  
Firm: Class B or C and D license  
Employee: Class B or C and D license
13. Required or non-required sprinkler systems:  
(Full plan submittal)  
Firm/Employee: Sprinkler license
14. Required or non-required sprinkler systems:  
(Exemption request)  
Firm/Employee: Sprinkler license

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Licensing Requirements for Plan Review Submittal

Your firm may list multiple individuals as qualifiers. This will allow your firm to use any of these to submit plans when a qualifier is required. Should you have any questions regarding this matter please call me at 1-800-256-5454 or 225-925-6766.

CC: Mark Gates, Deputy Assistant Secretary  
Felicia Cooper, Administrative Director  
Steve Gogreve, Inspections Manager  
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Pat Day, Health Care Section Supervisor  
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Fire Prevention Bureaus  
Fire Equipment Distributors of Louisiana  
Louisiana Automatic Fire Alarm Association  
Louisiana Burglar and Fire Alarm Association

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