FIRE WATCH LOG SHEET

This Fire Watch Log Sheet(s) is to be maintained at the temporary shelter facility for review and inspection. Upon closure of the shelter facility all log sheets shall be transferred to and maintained at the evacuated nursing home for a period of not less than one (1) year.

The log must be available to the SFM at all times during the fire watch and include the following information:

1. Times that the periodic patrol was completed (include your start and end of shift).
2. Name of the person conducting the fire watch.
3. Record of any communication(s)
4. Note any alarm system work or any hazardous conditions found.

Facility Name: [Building Name]
Facility Address: [Building Address]

Date and Time	Watch Person	Comments

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